

**RESOLUTION TO ESTABLISH REASONABLE
NOTICE TO THE PUBLIC OF ALL PUBLIC MEETINGS
OF THE BOARD OF EDUCATION OF THE
SILVER CONSOLIDATED SCHOOL DISTRICT #1**

WHEREAS , the Silver Consolidated Schools Board of Education met in regular session in the Board Room of the Silver Consolidated Schools Administration Building, 2810 North Swan Street, Silver City, New Mexico on April 15, 2019 at 6:00 p.m. as per law; and

WHEREAS, Section 10-15-1(B) of the Open Meetings Act (NMSA 1978, Sections 10-15-1 to -4) states that, except as may be otherwise provided in the Constitution or the provisions of the Open Meetings Act, all meetings of a quorum of members of any board, council, commission or other policy-making body of any state or local public agency held for the purpose of formulating public policy, discussing public business or for the purpose of taking any action within the authority of or the delegated authority of such body, are declared to be public meetings open to the public at all times; and

WHEREAS, any meetings subject to the Open Meetings Act at which the discussion or adoption of any proposed resolution, rule, regulation or formal action occurs shall be held only after reasonable notice to the public; and

WHEREAS, Section 10-15-1(D) of the Open Meetings Act requires the Silver Consolidated Schools Board of Education to determine annually what constitutes reasonable notice of its public meetings;

NOW, THEREFORE, BE IT RESOLVED BY the Silver Consolidated Schools Board of Education that:

1. **Regular Meetings:** Shall be held each month on the third Monday of the month. Ten meetings per year will be held in the Board Room of the Administration Building, 2810 North Swan Street, Silver City, New Mexico. Two meetings per year will be held at Cliff Schools, Cliff, New Mexico. Location will be indicated on the meeting notice. Meetings will begin at 6:00 p.m. The agenda will be made available and posted on the Silver Consolidated Schools' website at least 72 hours prior to the meeting by the superintendent, whose office is located at 2810 N. Swan Street, Silver City, New Mexico. Notice of any other regular meetings will be given ten (10) days in advance of the meeting date. The notice shall include an agenda or indicate how a copy of the agenda may be obtained. Except for emergency matters, the Board shall take action only on items appearing on the agenda.
2. **Work Sessions:** Shall be held each month on the third Monday of the month. Ten meetings per year will be held in the Board Room of the Administration Building, 2810 North Swan Street, Silver City, New Mexico. Two meetings per year will be held at Cliff Schools, Cliff, New Mexico. Location will be indicated on the meeting notice. Meetings will begin at 5:30 p.m. A proposed agenda will be made available at least 72 hours prior to the meeting by the Superintendent, whose office is located at 2810 N. Swan Street, Silver City, New Mexico. Notice of any other work sessions will be given ten (10) days in advance of the meeting date. The notice shall include an agenda or indicate how a copy of the agenda may be obtained. No actions will be taken at the Work Session. Notice of any

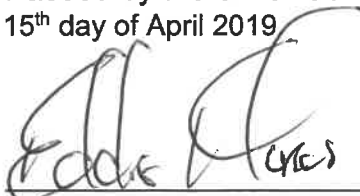
other work sessions will be given ten (10) days in advance of the meeting date.

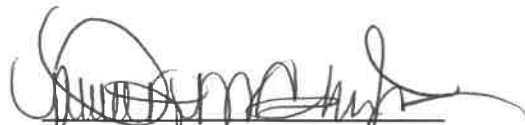
3. **Special Meetings:** May be called by the president or a majority of the members upon three (3) days' notice. The notice shall include an agenda for the meeting or information on how members of the public may obtain a copy of the agenda. The agenda will also be posted on the Silver Consolidated Schools' website.
4. **Emergency Meetings:** Will be called only in an instance of unforeseen circumstances which if not addressed immediately by the Board, will likely result in injury or damage to persons or property or substantial loss to the School District. The Silver Consolidated Schools Board of Education will avoid emergency meetings whenever possible. Emergency meetings may be called by the President or a majority of the members upon twenty-four (24) hours' notice, unless threat of personal injury or property damage requires less notice. The notice for all emergency meetings shall include an agenda for the meeting or information on how the public may obtain a copy of the agenda. The agenda will also be posted on the Silver Consolidated Schools' website. Within ten days of taking action on an emergency matter, the Board shall report to the Attorney General's Office the action taken and the circumstances creating the emergency; provided that the requirement to report to the Attorney General is waived upon the declaration of a state or national emergency.
5. For the purposes of regular meetings described in paragraphs 1 and 2 of this resolution, notice requirements are met if notice of the date, time, place and general subject matter to be discussed is placed in local newspapers of general circulation in the district that have provided a written request for such notice. The superintendent's secretary shall also mail, fax, or e-mail copies of the written notice to those broadcast stations licensed by the Federal Communications Commission and newspapers of general circulation which have made a written request for notice of public meetings.
6. For the purposes of special and emergency meetings described in paragraphs 3 and 4 of this resolution, notice requirements shall be met by posting notices in the Office of the Superintendent. The Silver Consolidated Schools Board of Education Secretary shall also provide telephone, facsimile, or email notice to those broadcast stations licensed by the Federal Communications Commission and newspapers of general circulation that have made a written request for notice of public meetings.
7. In addition to the information specified above, all notices shall include the following language:

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Superintendent's Office at 2810 N. Swan Street, Silver City, New Mexico, at least one week prior to the meeting, or as soon as possible.

8. The Silver Consolidated Schools Board of Education may close a meeting to the public only if the subject matter of such discussion or action is exempted from the open meeting requirements under Section 10-15-1(H) of the Open Meetings Act.
- a) If any meeting is closed during an open meeting, such closure shall be approved by a majority vote of a quorum of the Silver Consolidated Schools Board of Education taken during the open meeting. The authority for the closure and the subjects to be discussed shall be stated in the motion for closure and the vote on closure of each individual member shall be recorded in the minutes. Only those subjects specified in the motion may be discussed in a closed meeting.
 - b) If the decision to hold a closed meeting is made when the Silver Consolidated Schools Board of Education is not in an open meeting, the closed meeting shall not be held until public notice, appropriate under the circumstances, stating the specific provision of law authorizing the closed meeting and the subjects to be discussed with reasonable specificity, is given to the members and to the general public.
 - c) Following completion of any closed meeting, the minutes of the open meeting that was closed, or the minutes of the next open meeting if the closed meeting was separately scheduled, shall state whether the matters discussed in the closed meeting were limited only to those specified in the motion or notice for closure.
 - d) Where required by Section 10-15-1(H) of the Open Meetings Act, any action taken as a result of discussions in a closed meeting shall be made by vote of the Silver Consolidated Schools Board of Education in an open public meeting.

Passed by the Silver Consolidated Schools Board of Education this
15th day of April 2019


Eddie Flores, President


Patrick M. Cohn, Jr., Secretary